



Board Agenda September 17, 2019

Present: Carol, Deb, David, Tim, Donna Absent: Janine

Visitors: Wendy Nelson, Tim H, Chad Johnson, Jason, Charlotte, Jamie, Andrea Sanders

Note Taker: Tim & Deb

Facilitator: Tim

Time Keeper: Carol

Mission and Vision: Partnering with parents to nurture the Heart, Mind, and Spirit of the child as they explore the world and discover their gifts.

| Agenda Item | Time | Lead Person | Important Points (LINKS) | Discussion/Description | Action steps/ Person Responsible |
|-----------------|------|-------------|---|--|---|
| Call to Order | 5:30 | Tim | | | |
| Roll Call | | Tim | | | |
| Approve Minutes | | Tim | Minutes August 20, 2019 | | Motion; David, 2nd Carol - unanimously approved |
| Public Comment | | | Any visitor may address the board on any topic for up to 3 minutes. The board will not take any action during this mtg. | | |
| Reports: | | Charlotte | -Amigos Parent Club | - New Officers Elected -Financial Report -Goals for the Year -Calendar of Upcoming Events | Rebekah Smith - President Rina May - VP Yezenia Sigala - Secretary Charlotte McKenney - Treasurer \$2,500 fundraised from salmon adoption sales so far. |

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| | | Deb | -Principal's Report | -Attendance Reporting -Schoolwide Initiatives | <p>Upcoming fundraisers: Ice cream sales, Parents night. Krispy Kreme donut fundraiser, Yard sale and car wash. Sigala - yard Maintenance Fridays. Tamale Sales. Restaurant Fundraisers each month.</p> <p>Tree of Life is very thankful for Cascade!!!</p> <p>Some issues with bandwidth/capacity for students being able to access software. New switches will be installed in the future which may resolve the problem. Infrastructure at Tree of Life has identical infrastructure as other schools in the district. Chad will review our infrastructure with Deb.</p> |
| 1. Financial | | Donna | 1.a Presentation of 18-19 unaudited actuals | The Board will be presented the 18-19 unaudited actuals report for approval | SACS Reports and Narrative. ADA was slightly higher, tried to be conservative, ended well with \$290,000 in ending fund balance. Our revenues come in at different times. We borrowed from Cascade last year for cash flow purposes. Interest stayed with Cascade. Loan was available but costly. Loan needs 2 months of cash flow, under the condition that State of CA funds us fully. We only have one fund for General Purposes. Tim asked if we have a goal for ending fund. David asked if we could include it so we can see the differences. We are at about 1.4 months. We are growing |

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| | | Donna Deb | <p>1.b Presentation of July/August 2019 checks for approval</p> <p>1.c Student Enrollment Report</p> <p>1.d. Adoption of the NCSIG Board Resolution 2019</p> <p>1.e. Signature Card for Shasta County Office of Ed</p> | <p>The Board will review and approve the May/June and July/ August 2019 checks paid</p> <p>The Board will be presented a breakdown of the current student enrollment for 2019-20</p> <p>1.d. Board to Adopt Resolution amending bylaws of NCSIG</p> <p>1.e Board to determine who will be listed as authorized signers on TLC accounts</p> | <p>each year by a grade level. Some funds are restricted to certain expenditure types such as lottery. Motion: David, 2nd Carol - unanimously approved</p> <p>Motion: Carol, 2nd David - Unanimously Approved</p> <p>Informational: Discussion on Perfect Attendance awards. Research says to do more frequent awards. Weekly trophy to class with the best attendance. Teachers chart attendance with stickers.</p> <p>Motion:David, 2nd Carol; Unanimously approved. Amendment does not materially effect Tree of Life - Tim to review.</p> <p>Motion: David, 2nd Carol Unanimously approved</p> |
| 2 Old Business | | Tim Deb | <p>2.a Appointment of new board members</p> <p>2.b. Solar Update</p> | <p>2.a Board will discuss the number of positions open and process for interviewing new candidates.</p> <p>2.b.Board to receive update on Solar panel project</p> | <p>Discussion Monday Sept. 23, 2019 Special Board Meeting, 5:30-7:00pm Staff Meeting</p> <p>Solar is up and running. Solar company needs to get the equipment so we can monitor it.</p> |

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| | | | <p>2.c. California Charter School Development Conference Dec.</p> <p>2.d Drinking Fountain Grant Update</p> | <p>2.c. Those who will be attending and information to bring back. -Discussion about Board training options</p> <p>2.d. Board to be updated on the Cascade drinking fountain grant.</p> | <p>Desire to get students involved in “reading the meter” and learning about the energy savings and usage.</p> <p>Informational 5 Approved - Currently in Process. Cascade in charge of managing process. Timeline pending, Cascade to update.</p> |

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| 3. New Business | | Deb | <p>3.a MOUS with Cascade</p> <p>3.b. MOUS with North State JPA for Special Ed Services</p> <p>3.c. Approval of MOUs for Alliance for Teacher Excellence, Teacher Induction Program with Tehama County Dept of Educ</p> <p>3.d. Approval of MOU with Sierra Outdoor School for Science Camp</p> <p>3.e. Schoolwide Goals for 2019-20</p> | <p>3.a Board to ratify the MOUs with Cascade Union Elem School District:</p> <ul style="list-style-type: none"> -Transportation -Maintenance of Transportation -Business Services -Administrative Services agreement -Food Services and Cafeteria -Grounds and Maintenance -Technology Services -Follet Library Services <p>3.b. Board to ratify the MOUs with North State JPA for Special Ed Services:</p> <ul style="list-style-type: none"> -School Psychologist services 1 day per wk -Occupational Therapy services ½ day wk -Speech and Language services 1 day wk -MOU with New Day Academy 6 hrs per wk <p>3.c. Five Teachers enrolled for 2019-20 @ \$4200 each Year 1: Mychal Garcia (Carol Wertz) Year 2: Rivera, Kufner, Henson, Henneinke</p> <p>3.d. Board to approve contract with Sierra Outdoor School for 5th/6th ScienceCamp Oct. 14-18, 2019.</p> <p>3.e. 19-20 SMART GOALS</p> | <p>Motion: Carol 2nd David - Unanimously approved</p> <p>Ratification, previously discussed in a board meeting. No material changes.</p> <p>Motion: David 2nd Carol - Unanimously approved</p> <p>Motion: Tabled until we have quorum due to conflict of interest.</p> <p>Motion: Carol 2nd David - Unanimously approved</p> <p>Informational: As an average we met our 18-19 Schoolwide Goals. Some classes did not meet goals, others</p> |

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| | | | | | <p>exceeded them. 19-20 Goals are set per Deb. CASSP testing had non-optimal results which could be improved in future years with changes to setting and structure.</p> <p>Phonics Screener, Foundational Skills, Listening and speaking results show the kids are progressing well towards bilingual/bi-literate. Very promising results.</p> <p>We scored higher than state average in both math and language.</p> |
| Future Agenda | | All | | | Special Board Meeting Monday Sept 23rd 2019 5:30pm - 7pm |
| Adjourn | | All | | | Ajournd at 7:37 |

Future Meetings: 3rd Tuesday of each month- 5:30-7:30 pm (excluding July) Next meeting: Oct. 15, 2019
Meetings will be held at the school in the Staff Room.